



अखिल भारतीय आयुर्विज्ञान संस्थान बिलासपुर ,
हिमाचल प्रदेश १७४००१-
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No. AIIMS(BLS)/A(4)/CISAC/23-1121

Dated:- 20 Jun 2023

OFFICE ORDER

Sub: Constitution of 'Institute Scientific Advisory Committee' – reg.

It has been observed that many faculty members are submitting incomplete, unrealistic, and poor-quality research proposals to the Institute Ethics Committee (IEC) resulting in the wastage of precious time and effort put in by the committee. The proposals are submitted without proper scientific scrutiny or taking into consideration institutional requirements, priorities, available facilities, and the expertise, and capabilities of the proposing faculty and the department. Many proposals are just data collection or are repetition of studies done elsewhere. This leads to considerable embarrassment during presentation to the IEC resulting in retraction of the study or major modification to the project thus projecting the institute in a bad light. In the case of multicenter studies, such practices are likely to lead to unethical exploitation of patient information and data for personal gain by sponsors of the study.

In view of the above, an Institute Scientific Advisory Committee (IScAC) of AIIMS Bilaspur consisting of the following Internal & External members is hereby constituted to help prepare scientifically sound research proposals for intramural and extramural funding:

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|--|---|----------------------|
| 1. Executive Director | : | Chairperson |
| 2. Medical Superintendent | : | Vice Chairperson |
| 3. Faculty In-charge (Research) | : | Member Secretary |
| 4. Internal Members: | | |
| (a) Representative from Preclinical Departments | | |
| (b) Representative from Paraclinical Departments | | |
| (c) Representative from Broad Specialty (Medical) departments | | |
| (d) Representative from Broad Specialty (Surgical) departments | | |
| (e) Representative from Super Specialty (Medical) departments | | |
| (f) Representative from Super Specialty (Surgical) departments | | |
| (g) Biostatistics expert from the institute | | |
| 5. External Members: | | |
| (a) Prof (Dr.) Rithambra Nada, PGIMER, Chandigarh | | Scientific Expert |
| (b) Prof. (Dr.) Harichandra Kumar, JIPMER, Puducherry | | Biostatistics Expert |

6. Special Invitees

- 1) PI & Co PI of the project for intramural & extramural funding

Terms of Reference (TOR) of the Committee

1. Rigorous scientific review (on peer review basis) of all research proposals to be submitted for intramural & extramural funding.
2. The review shall be internal and external. For internal review the faculty in-charge of research shall make required arrangements by selecting reviewers from among the faculty not in conflict with or not related to the project. For specialized projects like clinical trials, the faculty-in charge research can co-opt one or more internal/external additional subject experts as member(s) by invitation.
3. The committee shall suggest appropriate changes in study design, project methodology & analysis methods. Only after the incorporation of suggested modifications the committee shall recommend its submission to IEC for final approval.

NOTE:

1. No research proposals shall be submitted to the IEC without IScAC approval/recommendation.
2. The 'Research Review Committee' shall stand dissolved with the notification of IScAC.

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Executive Director

Copy to: -

1. All the members for information
2. Faculty I/c research with direction to prepare the SOPs for IScAC functioning.
3. Chairperson, Vice-Chairperson & Member Secretary- Institutional Ethics Committee - Bio-Medical & Health Research for information
4. Chairperson, Vice-Chairperson & Member Secretary - Institutional Ethics Committee-Clinical Trials for information
5. Guard File for records